



Full Trainer Bubble (classroom) Training Course List

No.	Course Title	Price
1	Absence Management	£129
2	Accident Investigation	£99
3	Account Management	£99
4	Achieving Sales on the Telephone	£99
5	Anger Management	£99
6	Anxiety at Work	£99
7	Appreciative Inquiry	£99
8	Asking for Business	£50
9	Assertiveness in Action	£99
10	Body Language Training	£99
11	Brainstorming Techniques	£99
12	Bribery Act 2010	£99
13	Building Relationships	£98
14	Bullying & Harassment	£99
15	Business Networking	£99
16	Business Presentations	£99
17	Coaching at Work	£98
18	Coaching Essentials	£98
19	Coaching Skills for Managers	£98
20	Coaching with NLP	£98
21	Commerciality – Business Planning	£73
22	Communicating Difficult Messages	£98
23	Communicating with Customers	£70
24	Complaint Handling	£98
25	Conflict Handling	£98
26	Crisis Management	£99
27	Customer Care on the Telephone	£98
28	Customer Excellence	£99
29	Dealing with Phone Rage	£98
30	Dealing with Redundancy	£99
31	Decision Making	£99
32	Developing Resilience	£99
33	Discipline in the Workplace	£98
34	Diversity	£70
35	Effective Communication Skills	£99
36	Effective Customer Care	£89
37	Effective Sales Planning	£50
38	Emotional Intelligence at Work	£98

39	Employee Engagement	£99
40	Equality Act 2010	£99
41	Essential Management Skills	£99
42	Event Management	£99
43	Facilitation Skills	£99
44	Finance for Non-Financial Managers	£119
45	Fire Awareness	£70
46	GDPR – Data Protection	£99
47	Good, Bad & Ugly Customer Service	£70
48	Great Leadership	£98
49	Health & Safety	£70
50	High Performing Teams	£99
51	Induction Training Design	£129
52	Influencing Skills	£99
53	Informal Resolution	£99
54	Instructional Design	£99
55	Interpersonal Skills	£99
56	Interview Skills	£149
57	Leading Effective Teams	£99
58	Leading Meetings	£70
59	Listening Skills	£51
60	Managing a Virtual Team	£119
61	Managing Difficult Behaviours	£98
62	Managing Emails	£40
63	Managing Performance	£99
64	Managing Upwards	£99
65	Managing Workplace Culture	£70
66	Manual Handling	£70
67	Marketing Essentials	£99
68	Mentor Training	£98
69	Minute Taking	£99
70	NLP, An Introduction	£99
71	One Minute Managing	£99
72	Pallet Truck Training	£70
73	Participating in Meetings	£50
74	Performance Management	£98
75	Planning for Change	£99
76	Practical Sales Skills	£129
77	Preparing for a Job Interview	£99
78	Presentation Skills	£89
79	Presenting Technical Information	£99
80	Prioritising & Planning	£40
81	Professional E-mails	£67
82	Project Management	£99

83	Project Management Essentials	£99
84	Quality Management	£99
85	Questioning Skills	£70
86	Recruitment Skills	£99
87	Report Writing	£99
88	Risk Assessment	£99
89	Root Cause Analysis	£98
90	Self Development for Managers	£99
91	Stakeholder Management	£99
92	Strategic Thinking	£99
93	Stress Management	£99
94	Stress Risk Assessments	£99
95	Success with Change	£99
96	Talent Management	£149
97	Team Building	£99
98	The Art of Negotiation	£99
99	The Power of Influence	£99
100	Think Your Way to Success	£70
101	Time Management	£98
102	Train the Trainer	£129
103	Wellness	£99
104	Workplace Reflective Practice	£99
105	Writing a CV	£99
106	Writing Multiple Choice Questions	£99

One Hour 'Training Bubbles' (classroom) Training Course List

No.	Course Title	Price
1	Basic Health and Safety	£40
2	Closing a Sale	£40
3	Collaboration at Work	£50
4	Cross-Cultural Communication	£40
5	Culture, Race, Religion	£40
6	Customer Service Casebook	£40
7	Decision Making Process	£40
8	Delegation Skills	£40
9	Effective Communication Process	£40
10	Engaging Teams with Data	£40
11	Facilitation Skills Best Practice	£40
12	Fire Awareness Refresher	£40
13	Food Information Regulations	£40
14	Generating Sales	£40
15	Get Ready for your Appraisal	£40

16	Giving and Receiving Feedback	£40
17	Greener Working Casebook	£40
18	Information Security Casebook	£40
19	Introduction to Coaching	£40
20	Introduction to Presentation Skills	£40
21	Leading Focus Groups	£40
22	Managers Guide to Appraisals	£40
23	Manual Handling Refresher	£40
24	Mentoring Basics	£40
25	Personal Brand	£40
26	Positive Leadership	£40
27	Problem Solving Techniques	£40
28	Quick Thinking	£40
29	RIDDOR 2013 Changes	£40
30	Sales Objection Handling Model	£40
31	Selling Skills Model	£40
32	Setting Ground Rules	Free
33	Setting SMART Objectives	£40
34	Succession Planning	£40
35	Unconscious Bias	£40
36	Understanding Change	£40
37	Understanding Customer Care	£40
38	Understanding Diversity	£40
39	Understanding Harassment & Bullying	£40
40	Understanding Motivation	£40
41	Understanding Workplace Risk	£40
42	Welcome Back Meetings	£40

E-Learning Training Course List

No.	Course Title	Price
1	Abrasive Wheels	£750
2	Anti-Money Laundering	£1,000
3	Bullying & Harassment	£1,000
4	Bribery & Corruption	£750
5	Coaching for Success	£2,500
6	Coaching Fundamentals	£750
7	Communication Skills *	£1,000
8	Competition Law	£1,250
9	Conduct Risk	£750
10	COSHH	£750
11	Customer Excellence	£2,500
12	Data Protection Impact Assessment	£1,250
13	Decision Making *	£750
14	Delegating *	£750
15	Developing Resilience	£2,500
16	Display Screen Equipment	£1,000
17	Drug and Alcohol Awareness	£1,000
18	Electricity at Work	£1,250
19	Emotional Intelligence	£2,500
20	Equality & Diversity	£1,250
21	Financial Crime	£750
22	Fire Safety at Work	£1,250
23	First Aid at Work	£1000
24	Fraud Prevention	£1,250
25	GDPR	£750
26	GDPR for Managers	£1,000
27	Giving Feedback	£750
28	GROW Model	£500
29	Health & Safety	£1,250
30	Health & Safety Law	£750
31	Influencing Skills	£2,500
32	Information Security for Managers	£1,000
33	Information Security Suite (made from other modules on this list '#')	£1,500
34	IT Social Engineering #	£500
35	Leading Virtual Teams	£2,500
36	Management Skills (made from other modules on this list '**')	£4,500
37	Managing a Team *	£1,000
38	Managing Time	£1,250
39	Manual Handling – Wise Guys Guide	£2,500
40	Manual Handling at Work	£750
41	Market Abuse	£1,000

42	Modern Slavery	£1,000
43	Musculoskeletal Disorders	£1,000
44	Noise at Work	£750
45	Password Security #	£500
46	Performance Management	£2,500
47	Performance Review *	£1000
48	Phishing Emails #	£500
49	Planning and Organising *	£750
50	Presentation Skills	£2,500
51	Problem Solving *	£750
52	Protection from Malware #	£500
53	Risk Assessment	£750
54	Slips and Trips at Work	£750
55	SMART Objectives	£500
56	Social Networking #	£500
57	Stress at Work	£750
58	Surfing the Web #	£500
59	Team Health Check *	£500
60	Telesales	£1,250
61	Time Management	£1,250
62	Transport Safety	£750
63	Treating Customers Fairly (compliance)	£750
64	Using Mobile Devices #	£500
65	Violence at Work	£1,000
66	Whistleblowing	£750
67	Working at Height	£750
68	Writing a CV	£2,500

Training Video List

No.	Course Title	Price
1	Becoming a Leader – (with workbook)	£250
2	Being a Leader – (with workbook)	£250
3	Coaching Skills – (with workbook)	£250
4	Communication Skills – (with workbook)	£350
5	Delegating – (with workbook)	£350
6	Feedback – (with workbook)	£350
7	GDPR	£199